

COAL INDIA LIMITED

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कोल इंडिया लिमिटेड

(एक महारत्न कंपनी)

सामग्री प्रबंधन विभाग

कोल भवन, प्लॉट सं. - ए. एफ-३, एक्शन एरिया-१ए

न्यू टाउन, राजरहाट, कोलकाता - ७००१५६

फ़ोन: ०३३-२३२४४१२७, फ़ैक्स: ०३३-२३२४४११५

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संक्र० CIL/C2D/PM2020/४६३

दिनांक- 12.02.2024

कार्यालय आदेश**विषय- Amendment to Clause-10.3.10 of CIL's Purchase Manual regarding "Security Deposit"**

1. Clause-10.3.10 of CIL's Purchase Manual is hereby amended as follows to align with the amendment to Rule 171 (i) of GFR, 2017 and Para-6.1.2 of Manual for Procurement of Goods of Ministry of Finance, vide their OM no. F.1/2/2023-PPD dated 01.01.2024:

Clause	Existing Clause	Proposed Clause
10.3.10.1	To ensure due performance of the contract, Security Deposit is to be obtained from the successful bidder which has been awarded the contract. Security Deposit shall be for an amount of ten per cent (10%) of the total landed value of the contract including all taxes, duties and other costs and charges. In case of Rate / Running Contracts the Security Deposit shall be for an amount of 5% of average annual offtake contractual value; and in case RC period is longer than 1 year, SD amount shall be 5% of average annual offtake. In case of Contracts for procurement of Capital Goods along with Warranty Spares & Consumables (if applicable) and additional Spares & Consumables / AMC / CMC for more than one year, the Security Deposit shall be for 10% of equipment landed value along with maximum annual landed value of Spares & Consumables. The Security Deposit shall be deposited through RTGS / NEFT / IMPS / other digital modes or in the form of a Bank Guarantee as per format enclosed as Annexure-19 from a RBI Scheduled Bank in purchaser's country (on a non-judicial stamp paper) within 15 days from date of notification of award or placement of order.	To ensure due performance of the contract, Security Deposit is to be obtained from the successful bidder which has been awarded the contract. Security Deposit shall be for an amount of five per cent (5%) of the total landed value of the contract including all taxes, duties and other costs and charges. In case of Rate / Running Contracts, the Security Deposit shall be for an amount of 5% of average annual offtake contractual value; and in case RC period is longer than 1 year, SD amount shall be 5% of average annual offtake. In case of Contracts for procurement of Capital Goods along with Warranty Spares & Consumables (if applicable) and additional Spares & Consumables / AMC / CMC for more than one year, the Security Deposit shall be for 5% of equipment landed value along with maximum annual landed value of Spares & Consumables. The Security Deposit shall be deposited through RTGS / NEFT / IMPS / e-BG / other digital modes or in the form of a Bank Guarantee as per format enclosed as Annexure-19 from a RBI Scheduled Bank in purchaser's country (on a non-judicial stamp paper) within 15 days from date of notification of award or placement of order.
10.3.10.3	In case of equipment, SDBG shall not be individual equipment wise. However, multiple Bank Guarantees for Security Deposit shall be permissible provided value of all the SDBGs totals to 10% of the contract value, and all are submitted simultaneously within the specified time schedule and all of them are in the same	In case of equipment, SDBG shall not be individual equipment wise. However, multiple Bank Guarantees for Security Deposit shall be permissible provided value of all the SDBGs totals to 5% of the contract value, and all are submitted simultaneously within the specified time schedule and all of them are in the same prescribed format of

	prescribed format of SDBG without linking to any particular equipment. In case of centralized procurement of OTR Tyres by CIL (HQ), SDBG can be submitted Subsidiary-wise.	SDBG without linking to any particular equipment. In case of centralized procurement of OTR Tyres by CIL (HQ), SDBG can be submitted Subsidiary-wise.
10.3.10.8	In cases where the successful tenderer did not submit the security deposit even within the extended period for SD submission but has supplied the materials either in full or in part after the extended period for SD submission, a penalty equivalent to 0.5% (half percent) of SD amount for delay of each week or part thereof (period of delay is to be calculated from the 31 st day from the date of Notification of Award / placement of Order to the date of receipt of full SD/deduction of full SD) shall be levied subject to a maximum of 10% of the contract value.	In cases where the successful tenderer did not submit the security deposit even within the extended period for SD submission but has supplied the materials either in full or in part after the extended period for SD submission, a penalty equivalent to 0.5% (half percent) of SD amount for delay of each week or part thereof (period of delay is to be calculated from the 31 st day from the date of Notification of Award / placement of Order to the date of receipt of full SD/deduction of full SD) shall be levied subject to a maximum of 5% of the contract value.

- Further, it is advised to modify tenders that have already been issued but are yet to be opened, as per above amendment, wherever feasible.
- However, Clause-10.3.11 of CIL's Purchase Manual regarding "Performance Bank Guarantee" remains unchanged.

12/02/24

(प्रतुल देव शर्मा)

कार्यकारी निदेशक (सामग्री एवं अनुबंध)

मुधा

वितरण:

- निदेशक (तकनीकी) /निदेशक (वित्त) /निदेशक (विपणन) /निदेशक (कार्मिक) /निदेशक (बीडी), सीआईएल
- अ प्र नि, बीसीसीएल/सीसीएल/सीएमपीडीआई/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
- निदेशक (तकनीकी) -पी&पी/सं, बीसीसीएल/सीसीएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
- मुख्य सतर्कता अधिकारी, सीआईएल
- कार्यकारी निदेशक (समन्वय) / (सुरक्षा एवं बचाव) / (उत्पादन) / (आईसीटी) / (पर्यावरण) / (वित्त) / (सोलार) / (ईई) / (भूमि), सीआईएल
- निदेशक (तकनीकी) के तकनीकी सचिव, सीआईएल
- महाप्रबंधक, नार्थ ईस्टर्न कोलफील्ड्स
- महाप्रबंधक (ईईडी) /महाप्रबंधक (ई&एम) /महाप्रबंधक (वित्त), सीआईएल
- महाप्रबंधक (सा/प्र) / (वित्त) / (उत्खनन) / (ई&एम), बीसीसीएल/सीसीएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
- सा प्र विभाग, सी.आई.एल के सभी अधिकारीगण